

## Minnesota Sales Tax Exemption form (substitute ST3)

**Purchaser:** Complete this certificate and give it to the seller.

**Seller:** If this certificate is not complete, you must charge sales tax. Keep this certificate as part of your records.

Check here if you would like to use this certificate for this purchase only (single purchase).

Check here if you would like this to be used as a blanket certificate. This certificate will remain in force as long as the purchaser continues making purchases or until cancelled by the purchaser.

Bidder Number: \_\_\_\_\_ Business Name: \_\_\_\_\_

Address of Purchaser: \_\_\_\_\_

Purchaser's Tax ID Number: \_\_\_\_\_, State of Issue: \_\_\_\_\_

**If no number enter one of the following:** FEIN \_\_\_\_\_ or

Driver's License number: \_\_\_\_\_, State of Issue: \_\_\_\_\_

**Type of Business: (check one)**

- |                                                                   |                                                         |
|-------------------------------------------------------------------|---------------------------------------------------------|
| <input type="checkbox"/> Agricultural, forestry, fishing, hunting | <input type="checkbox"/> Transportation and warehousing |
| <input type="checkbox"/> Manufacturing                            | <input type="checkbox"/> Wholesale Trade                |
| <input type="checkbox"/> Retail Trade                             | <input type="checkbox"/> Nonprofit organization         |
| <input type="checkbox"/> Government                               | <input type="checkbox"/> Not a business (explain) _____ |
| <input type="checkbox"/> Other (explain) _____                    |                                                         |

**Reason for exemption: (check one)**

- |                                                                                                                                                            |                                                               |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|
| <input type="checkbox"/> Federal government (dept.) _____                                                                                                  | <input type="checkbox"/> Agricultural production              |
| <input type="checkbox"/> Charitable organization _____                                                                                                     | <input type="checkbox"/> Industrial production/ manufacturing |
| <input type="checkbox"/> Religious organization _____                                                                                                      | <input type="checkbox"/> Direct pay authorization             |
| <input type="checkbox"/> Resale                                                                                                                            | <input type="checkbox"/> Qualifying Capital Equipment         |
| <input type="checkbox"/> Item will be shipped to state that does not charge tax, indicate state: _____ (only valid for items shipped, cannot be picked up) |                                                               |
| <input type="checkbox"/> Other: (specify) _____                                                                                                            |                                                               |

*I declare that the information on this certificate is correct and complete to the best of my knowledge and belief. (Penalty: If you try to evade paying sales tax by using an exemption certificate for items or services that will be used for purposes other than those being claimed, you may be fined \$100 under Minnesota law for each transaction for which the certificate is used.)*

Signature of Authorized Purchaser

Print Name

Title

Date